

UTILITY PERMIT APPLICATION

This Utility Permit Application is for telecommunications, electric, gas, water, field tile, liquid manure conduits and sewer utilities. The applicant agrees to comply with the following permit requirements. The County reserves the right to inspect and approve any construction work performed within its right-of-way (ROW) as it relates to the condition of the highway; compliance shall be determined by the sole discretion of the County Engineer. These requirements shall apply unless waived in writing, due to unique local conditions, by the County Engineer prior to installation; any such waiver shall be attached to the permit. This permit is not intended to conflict with any utility owner's rights or duties mandated in Chapters 388, 390, 474, 476, 476A, 477, 478, 479, 479A and 480 or by the Iowa Utility Board or other state or federal regulation.

Applicant Name: _____

Street Address: _____

City, State & Zip Code: _____

Telephone Number: _____ Fax: _____

Contact Person: _____

Brief Description (type of facility, location)

1. **Location Plan:** An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
2. **Notice to Proceed:** At least two (2) working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location and nature of the proposed installation.
3. **Inspection:** The County Engineer may provide an inspector during the installation of all lines to insure compliance with this Utility Permit. The inspection shall be limited to any construction work performed in the ROW as it relates to the condition of the ROW; the utility facility owner shall provide reasonable cooperation.
4. **Inspection Fee:** Upon approval of the application by the Board of Supervisors, the Utility Permit will be issued by the County Engineer contingent upon the applicant's agreement to pay the actual costs directly attributable to the installation inspection, if any, conducted by the County Engineer. Prepayment of such costs are not required if the applicant posts a surety bond or other proof of financial responsibility, which posting or showing may be made on an annual basis. Otherwise, a prepaid inspection fee made payable to the County Treasurers office may be assessed as follows:

| | |
|--------------------------------|-------------------------|
| Telecommunications..... \$1000 | Electric..... \$1000 |
| Gas..... \$1000 | Water..... \$1000 |
| Sewer..... \$1000 | Tile/conduit.....\$1000 |

Upon completion of the installation, the County Engineer shall provide a statement for services rendered to the applicant. Such statement shall be paid within thirty (30) days of receipt. In the event of a prepaid inspection fee, the County Engineer shall provide a statement for services rendered and a refund of any excess payment to the applicant within forty-five (45) days.

5. **Requirements:** The applicant shall meet the following requirements:
 - A. The applicant shall perform an Iowa One-Call prior to any work. In addition to a One-Call, the applicant shall contact every adjacent land owner along the proposed installation and consult with the County Drainage Clerk and/or County Engineer in an effort to locate any possible tile both perpendicular and parallel to the proposed installation. In the event notification does not occur, the County Engineer may halt construction until such time as all notification has been complete. **All tile line locations encountered during construction shall be protected in accordance with I.A.C. 199-9.4(2).**
 - B. Construction signing shall comply with the most recent edition of the Manual of Uniform Traffic Control Devices.
 - C. The minimum cover of utility facilities in the ROW shall be the following except when encountering existing drainage tile at the same depth, in which case utilities shall be placed a minimum of 18" below the existing tile:
 1. 48 inches for electrical cables
 2. 30 inches for communication cables
 3. 36 inches for all other underground facilities

In critical situations where necessary cover cannot be obtained, other protective measures may be approved. The County reserves the right to waive the minimum depth of installation where rocky terrain and/or other circumstances makes it difficult to obtain the desired depth. The County shall determine the minimum depth in these situations. The County Engineer may require additional depth in areas identified as being silted or scheduled for future excavation.

- D. The applicant shall use reference markers in the ROW boundary to locate lines and changes in alignment.

