

WORTH COUNTY BOARD OF HEALTH

MINUTES

January 19th, 2024

Worth County Public Health

95 9th St N, Northwood, Iowa 50459

8:30 AM

- I. Meeting called to order** at 8:32am. Present: Denny Bartz, Kathy Meyer, Mark Smeby, Nicole Sheffield, and Diane Myli.
 - a. Acknowledge Guests:** None
 - b. Approve Agenda:** Motion by Mark Smeby, 2nd by Diane Myli to approve the agenda with no additions. All in favor, motion passed.
 - c. Previous meeting minutes** approved as read.

- II. Board of Health Members:**
 - a. Terms-** Update on Nicole Sheffield's re-appointment to the Board of Health(3 year term) and the terms that will be ending later this year.
 - b. Elect Officers-** Motion by Mark Smeby, 2nd by Nicole Sheffield to reappoint Denny Bartz as Chair and Kathy Meyer as Vice-Chair of the Board of Health. All in favor, motion passed.
 - c. Authorized Signatory Designation-** Discussion on authorized signatory designation. Motion by Kathy Meyer, 2nd by Mark Smeby to designate Jessica Reyerson, Worth County Public Health Administrator, as the authorized signatory. All in favor, motion passed.
 - d. Orientation-** Discussion on orientation for our current Board of Health members.

- III. Rates:**
 - a. Mileage/Meal-** Discussion on the county mileage and meal rates approved by the Board of Supervisors. Motion by Diane Myli, 2nd by Nicole Sheffield to approve the mileage rate at \$0.67 and the meal rate at \$38/day per the county. All in favor, motion passed.
 - b. Hourly(Courthouse):** Discussion on the courthouse hourly rate for FY25. Will discuss again at next meeting.
 - c. Public Health Services:** Discussion on updating our home care sliding fee scale and other service costs. Will provide examples and discuss again at next meeting.

- IV. Fiscal Updates:**
 - a. FY24 Budget-** Handout and update on the current budget.
 - b. FY25 Budget-** Discussion on the status of our proposed FY25 budget.

- V. Environmental Health:**
 - a. Grant Status-** Handout on our FY24 Grants to Counties spending and services provided.
 - b. Septic Permit Rate-** Discussion on updating our current septic permit rate. Motion by Mark Smeby, 2nd by Kathy Meyer to change our septic permit rate to \$200. All in favor, motion passed.

- VI. Epidemiology Update:** Handout and discussion on the status of respiratory illnesses(RSV, COVID, Influenza) and vaccination rates.

VII. Staffing: Update and discussion on status of current staffing and nurse opening.

VIII. Next Meeting: Scheduled for March 8, 2024 at 8:30am.

IX. Adjournment of Meeting: Call for adjournment of meeting by Denny Bartz. Motion by Kathy Meyer, 2nd by Mark Smeby to adjourn the meeting at 9:41am. All in favor, motion passed.

Minutes submitted by Jessica Reyerson