

# Worth County Emergency Management Commission

## Meeting Minutes

December 10<sup>th</sup>, 2020

Vice Chairman Fank called the meeting to order at 6:00 pm

Quorum was established with Northwood, Sheriff, Hanlontown, Joice present in person, Fertile, Grafton and Supervisor Stone via Zoom video conference. Manly and Kensett absent

Motion by Northwood to approve the agenda, 2<sup>nd</sup> by Hanlontown. Motion passed all ayes

Motion by Joice to approve the minutes of the previous meeting, 2<sup>nd</sup> by Northwood. Motion passed all ayes

### Old Business.

Outdoor Warning Siren at the Welcome Center update. Installation occurred the first part of July. The electrical work to supply power from the water treatment building to the pole had been bid at \$731.21 from Jim Hunt Electric but ended up being \$940.03. When they were trenching in the lines they found some buried concrete lines and unmarked phone lines that caused extra work and delays. There was still enough money in the budget to cover the expense. The siren is operational and is tested the first Monday of each month at 1pm with the other sirens in the county.

Debris Management Plan –it should be finalized this year. Plan to present it for adoption this summer.

EMA Storage Building/ Kensett Community Center – Discussion was held on what direction the commission would like to go forward. Motion by Rick S (Hanlontown) to pursue discussion with the City of Kensett in regards to the Community Center for possible use as a training and resource center/ mass shelter with the possibility of coordinating with the County at a later time for potential new construction adjacent to the CC for a joint EMA / EMS facility. 2<sup>nd</sup> by Cole (Grafton). Motion Passed 5 ayes, 1 nay. A letter will be sent.

Mobile Operations Trailer Improvements – Coordinator presented some issues learned from last spring when the trailer was used at the river rescue/ recovery near Fertile. Some of the issues have been resolved but a few things need to still be addressed. By adding a cell phone booster and two radios, those issues should be resolved. The estimated cost of doing that would be \$11,200. Motion by Stone to apply to the WCDA spring 2021 grant for that equipment, 2<sup>nd</sup> by Hanlontown. Motion passed all ayes.

## *New Business*

Commission Chair vacancy –Northwood Nominated Dan Fank to fill the Chairman Position until the annual election of officers, 2<sup>nd</sup> by Hanlontown. Joice motioned nominations ceased. Motion Carried All Ayes

Vice Chairman – Fank nominated Rick S. for vice chairman, 2<sup>nd</sup> by Stone. Motion nominations cease. Motion carried All Ayes.

ESFs 4, 9 & 13 will be reviewed next month and ESF 10 in June.

Budget – The commission discussed the budget and gave direction to the coordinator based on the figures he provided to them. Motion by Graton to budget the salary at 4% increase over last year for the budget hearing and then it could be amended lower if need be at the hearing. Second by Joice. Motion passed all eyes.

*Coordinator Update* – the coordinator reported on activities that he has been doing to support the pandemic response at the county and regional level. Mostly logistical work with PPE and Public Information. The coordinator was recently designated an Iowa Certified Emergency Management Coordinator.

Motion to Adjourn by Northwood, 2<sup>nd</sup> by Hanlontown at 7:35pm

Next Meeting will be Thursday January 21<sup>st</sup> 2021 at 630pm at the EOC. Budget Hearing

Mark Tomlinson Coordinator/ Secretary