

WORTH COUNTY BOARD OF HEALTH
MINUTES
September 20th, 2019
Worth County Public Health
95 9th St N, Northwood, Iowa 50459
8:30 AM

- I. **Meeting called to order** at 8:32am. Present: Dr. Stephanie Seemuth, Denny Bartz, Scott Halbach, Mark Smeby, and Kathy Meyer.
 - a. **Acknowledge guests:** None
 - b. **Agenda approved** as presented, with no additions. Motion by Mark Smeby, 2nd by Denny Bartz to approve the agenda. All in favor, motion passed.
 - c. **Previous meeting minutes** approved as read. Motion by Denny Bartz, 2nd by Scott Halbach to approve the previous meeting minutes. All in favor, motion passed.

- II. **Staffing and Services Update:** Update and discussion on the status of current staffing and services.

- III. **Fiscal Update**
 - a. **Grants:** Update on FY20 grants.
 - b. **Budget:** Update on FY20 budget report for public health.

- IV. **IDPH Local Public Health Performance Measure (success story):** Handout of success story given, with review and discussion. Board approves of the submission of the transit system success story as presented. Motion by Scott Halbach, 2nd by Kathy Meyer to approve this success story. All in favor, motion passed.

- V. **Flu Vaccine Update:** Update given on the status of flu vaccine shipment. Discussion on flu vaccine and plans once we receive shipment.

- VI. **Tanning Business Inspection Update:** Letter received from Winnebago County Environmental Health, informing that he will no longer be doing the tanning business inspections in Worth County, as the program appropriation has been eliminated from the state budget. Discussion and copies of the letter handed out.

- VII. **County Transit/Emergency Management Agreement:** Handout given on a potential agreement between Worth County Emergency Management Commission and the transit system. Discussion regarding this potential agreement.

- VIII. **Public Health Policy Manual/Handbook:** Discussion on reviewing the policy manual/handbook. Dr. Stephanie Seemuth and Scott Halbach will review the policy manual/handbook, and present the findings to all other board members. Mark Smeby suggested using the HR representative, who assisted with the county handbook. It was agreed to refer to the HR representative if needed during this process of reviewing the policy manual/handbook. All in agreement on this process.

Call for adjournment of meeting by Dr. Stephanie Seemuth. Motion by Mark Smeby, 2nd by Denny Bartz, to adjourn the meeting at 9:23am. All in favor, motion passed.

Next meeting scheduled for December 6th, 2019 at 8:30am.

Minutes submitted by Jessica Reyerson.