

# WORTH COUNTY EMERGENCY MANAGEMENT COMMISSION

## MEETING MINUTES

January 26<sup>TH</sup> 2023

Chairman Dan Fank called the meeting to order at 6pm. A quorum was established with 7 members present (6 elected official, 1 non elected delegate) EMA Tomlinson present. Members from Joice and Fertile were absent.

Approval of an amended agenda with addition of New Business 7f. Procurement policy update and approval. Motion by Kensett to approve the amended agenda, 2<sup>nd</sup> by Hanlontown. Motion carried all ayes.

Previous meeting minutes - request by BOS to reword his motion under new business, budget discussion from “to use figures” to” to acknowledge figures”. Motion by Northwood to approve the minutes with the change request by the BOS. Second by Kensett. Motion carried all ayes.

### **Old business**

EMA Shed – Tomlinson presented an estimate that he received from a contractor to repair and reinforce the EMA shed after apparent damage from the 12/15/22 wind storm. Motion by Kensett to contact the insurance carrier about the damage, check to see on the coverages and to get repairs made and the building reinforcements installed in this fiscal year yet. Second by Hanlontown. Motion carried all ayes.

Hazard Mitigation Plan – Tomlinson reported that he had received correspondence today that FEMA has officially approved the application of the grant for the plan update. Several policies needed to be sent in for pre grant award approval. The procurement policy was in need of additional subsections due to legislation enacted in the past year. Expect more information and action on this issue in the next few months.

### **Budget Hearing**

Motion to recess the regular meeting at 6:15 by Grafton, Second by Hanlontown. Motion carried all ayes.

Motion to open the public Budget Hearing at 6:15 by Manly, second by Northwood. Motion carried all ayes.

No comment from the public during the public hearing. EMA Tomlinson reported that he has not received any written or verbal comments in the office for or against the proposed budget as published in the official newspapers.

Motion to close the public hearing by Kensett at 6:16 pm. Second by BOS. Motion carried all ayes.

Motion by Grafton to open the regular meeting at 6:17 pm. Second by Northwood. Motion carried all ayes.

Motion by Kensett to adopt and certify the proposed budget as published in the official newspapers. Second by Hanlontown. Roll Call vote Manly –yes, Northwood-yes, sheriff-yes, BOS-yes, Hanlontown –yes, Kensett- yes. Grafton no elected official to vote. Fertile-absent, Joice-absent.

### **New Business**

Motion by Hanlontown to approve ESF11 as presented by Hanlontown. Second by BOS. Motion carried all ayes.

Discussion in regards to the debris management plan. Further effort to develop a DMP will not be pursued at this time. The information that Worth EMA has will be retained but no official plan is adopted or in place.

Motion by Hanlontown, second by Kensett to approve the revised and updated Worth County Emergency Management Procurement Policy dated 1-26-2023 with an effect date immediately.

The next meeting will be 4/20/23 at 6pm

Motion for adjournment by Grafton, second by Hanlontown at 6:56pm

Respectfully Submitted,

Mark Tomlinson, Worth County EMA